

Kidsfest 2017

EDUCATOR CHECKLIST

Before leaving for Kidsfest, have you:

- Important! Filled out and returned your **Transportation Information Form** to fax 403-294-7487 or email cpaterson@calgarykidsfest.ca?
- Brought your ticket **School Group Entry Pass(es)**?
 - The School Group Entry Pass(es) serve as your ticket for admission to the performance you have purchased. This group ticket group pass contains the date, time, and title of your performance as well as the venue in which it is being performed. It also lists the total number of people who can be admitted with your group and your order number.
 - The School Group Entry Pass is required for admission. Remember every person attending a performance must be included as part of the “quantity” number listed on your group pass.
- Identified in **which venue** your performance is? Refer to the enclosed map or calgarykidsfest.ca and know where you are going in advance of arrival.
- Prepared a **sign with school’s name for the bus driver to display** in the front window of the bus?
- Notified your bus driver of your **required pick-up time** from Kidsfest?
- Provided each child with a contact sticker** that includes the school or group name and a cell phone contact number?
- Allowed enough travel time so your class will **arrive at least 20 minutes early** for your performance?

